

Work Duties Changes and Clarification

On May 7, 2020 I had a meeting with Kerri Stewart and Jamie Bertram to discuss various issues of concern.

Construction and Maintenance On Board Sites

A complete list of the sites that are impacted will be sent to me so that we have an awareness of the work being conducted. Most of this work will be external and access to the building will be very minimal if at all. Portable washrooms will be provided at sites and not our responsibility. Access if required will be for extenuating circumstances only. Sites that are internal will be marked off as best possible with one dedicated washroom for use the custodial supervisor and onsite staff will be consulted preferably the chief but that depends on schedule. Any information to be shared with chief via an email. All safety protocols will be given to the board prior to commencement of work and be established as per current Covid 19 guidelines. Any infractions of safety to be reported to custodial supervisor and myself and Kerri Stewart to be included.

Childcare Site (Beaverton)

The child care center is opening due to fact that there is an old age home in the area. It will be adhering to the Covid 19 guidelines laid out by the Region of Durham Health. The staff of the center will be trained in all

procedures and requirements as per above. They are presently setting up per proper specifications maximum of 6 children per room. The gym if needed will be the isolation area due to its proximity.

Custodial staff is not to be in the daycare areas only for the cleaning at the daily close ay witch time all supplies should also be check and restocked. (extra is better). The site should be properly stocked with all required chemical, paper products and PPE if any issue contact supervisor immediately. If there is an emergency the center will remove all children and staff for the custodian to address. And return when issue is fixed.

Shifting of Custodial Staff Worksites

The issue of redeployment isn't something new as it started the first week we were back in the schools. This took place at several sites due the many different issues that arose which some are confidential. My school was actually one of them while myself and another staff where both off and a custodian from Northern Dancer opened the first week. This practice was and is used so that schools with say 1 staff member are not working every week. All safety precautions are followed. There is no plan to increase staffing or the hours worked at any site as of this meeting.

Update of Custodial Duties

The updated duties that were added are to be completed as I can within the hours allotted at this time. There is no expectation for them to be done promptly. There will be no powered equipment to be used thus no special training required. If a school doesn't have the proper equipment or PPE request them through your supervisor and they can attempt to get for the school. There will be an ERGO video put up on the portal to cover off proper bending and garden work.

New Chemical to Be Tested

James informed me he is considering trying a new degreaser/soap product for the system. It is ES-70 from Swish and asked if I would be willing to trail it at my school. I have agreed and trail will start as soon as chemical can be obtained. During this time I will review the SDS and reach out to other school Boards